



# REGISTRATION FORM

No.

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CAMPUS : \_\_\_\_\_

## TO BE FILLED BY THE OFFICE

FOR ACADEMIC SESSION : [ \_\_\_\_\_ ] DATE OF REGISTRATION :

COLLEGE NAME : \_\_\_\_\_ DAY :  BOARDING :

COLLEGE ID NO. :  PROGRAM : \_\_\_\_\_

ADMISSION CATEGORY : \_\_\_\_\_ (Conviner/Spot/Management) COURSE : \_\_\_\_\_

## SECTION A - STUDENT DETAILS

(Please use block letters to fill all the details. Registration Form remains invalid, if it is incomplete)

1. \* Name of the Student: (As per SSC)

2. \* Date of Birth :   
(Day) (Months) (Year)

3. \* Gender :  Male  Female

4. Residence information: a) Address for Communication : \_\_\_\_\_

Pincode : \_\_\_\_\_ Telephone : \_\_\_\_\_

\* Parent WhatsApp No: \_\_\_\_\_ \* Student WhatsApp No: \_\_\_\_\_  
(Number would be used for all college communication) \* Email ID : \_\_\_\_\_

b) Permanent address : \_\_\_\_\_

Pincode : \_\_\_\_\_ Telephone : \_\_\_\_\_

5. \* Nationality : \_\_\_\_\_ \* Religion : \_\_\_\_\_

6. Category : SC / ST / BC / EBC / OC /PHC/ OTHERS \_\_\_\_\_

7. Aadhaar Card No. : \_\_\_\_\_ (in case of Foreign National).

8. Details of EAMCET / ICET / ECET / Other Competitive Examination if applicable

H.T. No. \_\_\_\_\_ Rank. \_\_\_\_\_

9. Category :  General  NRI/Sponsored  Reservations

10. Annual Income of Parents: : \_\_\_\_\_

11. \* Details of Qualifying Examination :

Name of Exam	Name of Institution	Board / University	Year of passing	Marks obtained	Max. Marks	% of Marks
X						
XII / Inter						
Diploma						
U.G						
P.G.						

12. Details of subject marks in XII / Inter Examination

Subject	Max. Marks	Marks obtained	% of Marks
Mathematics			
Physics			
Chemistry			
Aggregate of Maths, Physics & Chemistry			
Overall Aggregate			

13. Ever disqualified from studies (if yes, give reasons for the same) : \_\_\_\_\_



**SECTION A**

14. Prizes / Distinctions awarded :

a). Academics : \_\_\_\_\_

b). Other Activities : \_\_\_\_\_

15. Please mention if your student has any physical challenges, learning difficulties or special needs.

\_\_\_\_\_  
\_\_\_\_\_

16. Health information :

a). Blood Group : \_\_\_\_\_

b). Any Food Allergy (if known, the treatment given normally) :  
\_\_\_\_\_

c). Any Drug Allergy :  
\_\_\_\_\_

d). Any other history that needs to be informed to the College Doctor :

Asthma     Migraine     Sinusitis     Bleeding Disorders

e). Past Medical History : \_\_\_\_\_  
\_\_\_\_\_

f). Family / Consultant Doctor Name : \_\_\_\_\_ Mobile : \_\_\_\_\_

17. Does your student require College Transport?

Yes     No

Route from \_\_\_\_\_

18. Does your student require College Canteen?

Yes     No



## SECTION B - PARENT'S DETAILS

### 1. Particulars of the Parents:

	Father	Mother
Name		
DOB		
Qualifications		
Occupation		
Organization & Designation		
Office Address		
Office Telephones		
*Mobile No.		
*Email Id		
Nationality		
Aadhar No.		

Father's recent  
colour passport size  
photograph

Mother's recent  
colour passport size  
photograph

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature



## SECTION C - GUARDIAN'S DETAILS

### 1. Persons to be contacted in case of emergency (other than parents):

Name	Relation	Occupation	Address	Mobile No.

### 2. Particulars of local guardian (if parents do not reside locally) :

	Guardian - 1	Guardian - 2
Name		
Relations with the Student		
Occupation		
Organization		
Address		
Mobile No.		
Email Id		

Guardian -1 recent  
colour passport size  
photograph

Guardian -2 recent  
colour passport size  
photograph

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

## FORM - I ANTI-RAGGING

(Please read carefully before signing)

I \_\_\_\_\_, with admission/registraon/enrolment number  
\_\_\_\_\_ s/o d/o Mr./Ms \_\_\_\_\_

having been admied to \_\_\_\_\_

(name of the institution) have received a copy of the AICTE Regulation dated 1.7.2009 on Curbing the Menace of Ragging in Higher Educational institutions, (here in after called the "Regulation") and have carefully read and fully understood the provisions contained in the said Regulation.

2. I have, in particular, perused Clause 4 of the Regulation and I am aware as to what constitutes the crime ragging.
3. I have also, in particular, perused Clause 5(3) and Clause 8(4)(a) of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote and perpetrate ragging.
4. I hereby solemnly ever and undertake that
  - a) I will not indulge in any behaviour or act that may be constituted as ragging under Clause 4 of the Regulation.
  - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 4 of the Regulation.
5. I hereby solemnly affirm that, If found guilty of ragging, I am liable to be punished according to clause 8(4) (a) of the Regulation, without prejudice to any other criminal action that may be taken against me under any penal law or any other law for the time being in force.
6. I here by declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Date:

Place:

Signature of Student.

## FORM - II ANTI-RAGGING

(Please read carefully before signing)

I, Mr./Mrs./Ms. \_\_\_\_\_

(full name of Parent / Guardian) father / mother / guardian of Mr. / Mrs. / Ms. Mr./Ms

\_\_\_\_\_ who has been admitted to

\_\_\_\_\_ (name of the institution) have received a copy of the AICTE Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (here in after called the "Regulation") carefully read and fully understood the provisions contained in the said Regulation.

2. I have, in particular, perused Clause 4 of the Regulation and am aware as to what constitutes the crime ragging.
3. I have also, in particular, perused Clause 5(3) and Clause 8(4)(a) of the Regulation and I am fully aware of the penal and administrative action that is liable to be taken against my ward in case found guilty of or abeng ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly ever and undertake that
  - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under Clause 4 of the Regulation.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 4 of the Regulation.
5. My ward hereby solemnly affirm that, if found guilty of ragging, my ward is liable to be punished according to clause 8(4) (a) of the Regulation, without prejudice to any other criminal action that may be taken against him under any penal law or any other law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abeng or being part of a conspiracy to promote ragging; and further affirm that in case the declaration is found to be untrue, I am aware that admission of my ward is liable to be cancelled.

Date:

Signature of Parent/Guardian

Name

Address

Mob./Tel.No

## FORM - III COLLEGE RULES & REGULATIONS

(Please read carefully before signing)

1. I hereby certify that all the particulars furnished by me are correct and also agree that admission may be granted on the terms, conditions and rules of the College. I understand that the admission shall be cancelled and fee paid by me will be forfeited if any of the particulars given by me at the time of admission or later are found to be incorrect or false or if found any incriminating particulars are concealed willfully.
2. I agree that the Principal's decision in all matters concerning my admission, studies, discipline and conduct will be final and binding upon me.
3. I understand that any association, active or passive, with any unlawful organization/union etc. is forbidden and I shall not have any ground to object if I am expelled or rusticated from the college due to my participation in any union/unlawful activity or any other activity which violates the code of conduct of the college.
4. I understand that consumption of alcohol, drugs or any other intoxicant within the College/Hostel premises is forbidden.
5. I am aware that as per Hon'ble Supreme Court orders, ragging in any form whatsoever is totally banned and criminal proceedings will be lodged in case I am found involved in instances of ragging. I understand that this will result in my rustication from the college and I will not be able to take admission anywhere in India.
6. I hereby declare that I have never been involved in or punished for any case of indiscipline during my school or college career. There is no inquiry pending against me with the school/college/police/other authorities of the state to which I belong or any other state where I resided at any time.
7. I am aware that I should be regular and punctual in attending classes and Shortage of Attendance below 75% in aggregate of all the subjects shall in No case be tolerated.
8. I understood that Students should neither leave the classrooms nor the campus without the prior permission of the Principal / HOD/ Class Counsellor during working hours.
9. I confirm that I have submitted the original certificates to the college on my own will and they shall be returned to me after the same are verified by the college. I will abide by the norms of the college and clear my dues.



10. I agree that if any component of fee is revised by the competent authority, the enhanced amount if any shall be deposited within two weeks of issue of such notification. I understand that the fee has to be paid in advance before each semester.
11. I understand that I have to undergo mandatory practical training for specified periods in accordance with the relevance of my being placed in an industrial organization within or outside, for such practical training. I shall not have any objection of my being placed so. The college shall not be held responsible in any way for any mishap that may occur to me during my tenure in the college or during the training outside the college.
12. I hereby agree to make all necessary arrangements for the Boarding and Lodging, if hostel accommodation is not available or availed.
13. I am aware that my name shall be struck off from the rolls of the college if I fail to pay fee on time, remain absent continuously for a period of 10 days without prior and proper intimation or behave in a manner prejudicial to the discipline or commit grave misconduct such as ragging or indulge in any activity which may bring disrepute to the college.
14. I am aware that use of mobile phones in the college premises is banned. In case I violate this, strict action can be taken against me as per the disciplinary rules of the college.
15. I understand that I have to follow all University & College Rules & Regulations concerning the subjects of attendance, examination, discipline and in all other matters.
16. I will report for Registration as per the schedule announced by the University failing which my admission will stand cancelled without any intimation from the University.
17. I understand that in the event of breach of any of the afore mentioned conditions of the undertaking my admission shall stand cancelled without any obligation on the part of the college to issue show cause notice. In such case the fee other than the refundable amount shall stand forfeited.
18. In case I avail the College transport facility, the college shall not be responsible for any mishap or discontinuation of bus service. I shall be availing the transport facility at my own risk. The necessary undertaking in this regard shall be submitted as and when I start availing the transport facility.

Signature of the Student

Date:

Signature of the Parent

Date:

## FORM - IV HOSTEL RULES & REGULATIONS

(Please read carefully before signing)

1. Ragging is strictly prohibited in any form; if anybody found guilty, severe action will be taken.
2. Students are prohibited from consuming alcohol, narcotic drugs or any intoxicating substance in the hostel premises.
3. All visitors to the hostel including parents/guardian will have to make necessary entries in the visitors book available at the hostel entrance with the security guard.
4. Students should not keep any unauthorized property and unauthorized guests in his/her room.
5. No person, either guest or otherwise shall be permitted to stay overnight in any part of the hostel. In case, guest want to stay overnight in the hostel, he/she shall take permission from principal.
6. All students are expected to be back in the hostel by 6.00 PM, if any student wishes to be away, he/she should take permission from the hostel authority showing appropriate reasons.
7. Students are responsible for the safekeeping of their valuables. Students should arrange their own locks and should take proper care of their belongings.
8. Students are not allowed to organize any group/religious activities in their room.
9. Students should handle hostel equipment, furniture, mess property with care and not abuse or tamper with it. in case of contrary behaviour applicable, fine will be charged by the hostel management.
10. Students have to use water and electricity judiciously. If any electrical appliances like fan, tube, etc., are found Switched ON in the absence of students at their rooms, fine of Rs.1000/- Day will be charged by hostel authorities.
11. Garbage and wastage should only be put at garbage box available nearby in the hostel premises.
12. Students during their stay in the hostel will be governed by rules framed by the hostel management.
13. Students will not enter rooms of other students without permission of the inmates.
14. Every case of illness and accident must be reported immediately to the hostel authorities.
15. No function or celebration shall be organized at hostel premises except with the permission of the Principal.
16. Allotment of room furniture etc. will be entirely at the discretion of the Warden and no complaint in this regard will be entertained.
17. Any complaint from the neighbours /society against students will result in strict action.
18. Hostel accommodation (room) can be changed by the management if found necessary at any point of time.
19. Students indulging in use of abusive and threatening language, physical fights, use of force to get any unfair act accomplished, etc. will be punished. Further, they are liable to be expelled from the hostel/Institute immediately.

**I have read and understood the above mentioned rules and regulations and hereby undertake that I shall abide by them.**

Date:

Place:

Signature of the Student

## FORM - V TRANSPORTATION RULES & REGULATIONS

(Please read carefully before signing)

1. Bus Fee should be paid in advance for the complete academic year before the commencement of classes. Bus fee is for the complete academic year only.
2. Bus Fee once paid will not be refunded.
3. Bus admission cannot be cancelled in the middle of the year.
4. Students must carry a bus pass every day. Without bus, pass student cannot travel on the Bus.
5. If students are to travel on a bus without a pass they will be fined Rs.1000/- per day.
6. The Student / Faculty must maintain bus timings. The bus will not wait for anybody. If made to wait the person will be fined with Rs. 500/- per day.
7. Proper discipline is to maintain in the bus.
8. Students must note that ragging in any form is a punishable offence.
9. If student/faculty is found causing damage to the property of the bus such person shall be fined Rs. 5000/-.
10. If student is not travelling by Bus on a particular day it must be informed to the Bus in-charge without fail, else action will be taken.
11. In case of violation of these rules and regulations Management decision shall be binding on the students

**I have read and understood the above mentioned rules and regulations and hereby undertake that I shall abide by them.**

Date:

Place:

Signature of the Student



## SECTION D - DECLARATION FORM

(Please read carefully before signing)

I hereby solemnly confirm that I have read the Prospectus of the college and have clearly understood the contents including the stipulated Rules & Regulations. I shall abide by the rules and regulations of the college as mentioned in the prospectus and also changes if any which may be notified from time to time. I further confirm that the information given in the application form is correct and true to the best of my knowledge.

Date:

Place:

Signature of the Student

I shall abide by the conditions in the undertaking duly signed by my ward.

Date:

Place:

Signature of the Parent / Guardian

**Note :**

It is understood that mere submission of this form does not confirm admission to the university. After proper completion of the admission process by the competent authority to their satisfaction only it is confirmed. In the case of non confirmation of admission of a student, admission to the resulting lapsed seat shall be made at the sole discretion of the university in accordance with the relevant Rules & Regulations of the competent authority.

Date:

Place:

Signature of the Admission Officer



## SECTION E - DOCUMENTS TO BE SUBMITTED

Following attested Copies are enclosed with the Application Form : (Tick in appropriate Boxes)

- |  |  |
|--|--|
| 1) Rank Card of EAMCET/ICET/ECET/ any other _____ entrance examination   | <input type="checkbox"/>   |
| 2) Admit Card / Hall Ticket of entrance exam.                            | <input type="checkbox"/>   |
| 3) SSC Certificate   | <input type="checkbox"/>   |
| 4) Intermediate Marks memo / Equivalent Exam.                            | <input type="checkbox"/>   |
| 5) Consolidated Marks Memo of Diploma / Graduation / or Equivalent Exam. | <input type="checkbox"/>   |
| 6) Study certificate from VI Class                                       | <input type="checkbox"/>   |
| 7) Conduct Certificate.  | <input type="checkbox"/>   |
| 8) Transfer certificate  | <input type="checkbox"/>   |
| 9) Migration Certificate   | <input type="checkbox"/>   |
| 10) Six passport size & Two stamp size color photographs. (Total 8 Nos ) | <input type="checkbox"/>   |
| 11) Caste Certificate  | <input type="checkbox"/>   |
| 12) Income Certificate   | <input type="checkbox"/>   |
| 13) Aadhar Card Xerox copy   | Student <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> |
| 14) Ration Card Xerox copy   | <input type="checkbox"/>   |

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Admission Department :

Name :

Signature :

Date:

Time :